



Summons and Agenda for the
Annual Council Meeting

to be held on
Tuesday, 27 April 2021

at
4.00 pm





To: All District Councillors

cc: Chief Officers

You are hereby summoned to the annual meeting of the Council to be via Microsoft Teams - Remote accessed via [this link](#) on **TUESDAY, 27 APRIL 2021** starting at **4.00 pm**. The Agenda for the meeting is set out below.

Janet Waggott

Janet Waggott
Chief Executive

The meeting will be steamed live online. To watch the meeting when it takes place, [click here](#).

Recording of Council Meetings

Selby District Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform Democratic Services of their intentions prior to the meeting on democraticservices@selby.gov.uk

AGENDA

Opening Prayers.

1. Apologies for Absence

To receive apologies for absence.

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Election of Chairman

a) Nominations

To receive nominations for the election of Chairman of the Council for the 2021/2022 Municipal Year.

b) Retiring Chairman's Valedictory Address

The retiring Chairman will be invited to give his valedictory address. The retiring Chairman will be presented with a Silver Salver and Past Chairman's Badge.

Expressions of appreciation of the work of the retiring Chairman may be made from Members at this point in the proceedings.

c) Announcement of Chairman's Consort

The Chairman of the Council will announce who their Consort will be for their year in office. The retiring Chairman's Consort will be presented with a gift.

d) Newly Elected Chairman's Address

The newly elected Chairman will address the meeting.

4. Election of Vice Chairman

a) Nominations

To receive nominations for the election of Vice Chairman of the Council for the 2021/2022 Municipal Year.

b) Announcement of Vice Chairman's Consort

The Vice Chairman of the Council will announce who their Consort will be for their year in office.

5. Minutes (Pages 1 - 8)

To approve as a correct record the minutes of the meeting of the Council held on Tuesday 13 April 2021.

6. Announcements and Communications

The Chairman, or the Chief Executive will deal with any announcements or communications which need to be reported to the Council.

7. The Leader's Report on the Exercise of Executive Functions (Pages 9 - 20)

To receive a report from the Leader of the Council setting out information regarding the discharge of executive functions for the year ahead.

8. Calendar of Meetings and Appointments to the Committees of the Council for the 2021/22 Municipal Year (Pages 21 - 28)

To consider the calendar of meeting and appointments to the Committees of the Council for the 2021/22 Municipal Year.

9. Council Appointments to Outside Bodies (To Follow) (Pages 29 - 32)

To consider Council appointments to Outside Bodies for the 2021/22 Municipal Year.

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Agenda Item 5



Minutes

Council

Venue: Microsoft Teams - Remote
Date: Tuesday, 13 April 2021
Time: 6.00 pm

Present: Councillor D Mackay in the Chair

Councillors J Duggan (Vice-Chair), K Arthur, D Brook, D Buckle, I Chilvers, J Chilvers, M Crane, S Duckett, K Ellis, K Franks, T Grogan, E Jordan, M Jordan, A Lee, C Lunn, J Mackman, J McCartney, M McCartney, R Musgrave, W Nichols, R Packham, C Pearson, N Reader, J Shaw-Wright, S Shaw-Wright, R Sweeting, M Topping and P Welch

Officers Present: Janet Waggott (Chief Executive), Dave Caulfield (Director of Economic Regeneration and Place), Karen Iveson (Chief Finance Officer (s151)), Alison Hartley (Solicitor to the Council and Monitoring Officer) and Palbinder Mann (Democratic Services Manager)

Public: 30

54 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Cattanach.

55 DISCLOSURES OF INTEREST

There were no disclosures of interest.

The Monitoring Officer informed Council that those Members who were either elected or employees of North Yorkshire County Council had been granted dispensations in respect of the item on Local Government Reorganisation.

56 MINUTES

The Council considered the minutes of the meeting held on 18 February 2021.

RESOLVED:

To approve the minutes of the Council meeting held on 18 February 2021 for signing by the Chairman.

57 COMMUNICATIONS

There were no communications.

58 ANNOUNCEMENTS

There were no announcements.

59 PETITIONS

There were no petitions.

60 PUBLIC QUESTIONS

There were no public questions.

61 COUNCILLORS' QUESTIONS

There were no Councillors questions.

62 MOTIONS

There were no motions.

63 REPORTS FROM THE EXECUTIVE

Councillor Mark Crane, Leader of the Council

The Leader of the Council presented his update on the work he had recently undertaken, as outlined in his report.

Discussion took place in respect of the expiring legislation in relation to virtual meetings and the different options available for holding meetings going forward including making decisions through urgency powers until 21 June which was the date the Government had provided for relaxing restrictions.

Councillor Jordan left the meeting at this point.

Councillor Richard Musgrave, Deputy Leader and Lead Executive Member for Place Shaping

The Lead Executive Member for Place Shaping presented his update on the work he had recently undertaken, as outlined in his report.

It was requested that information in relation to planning appeals should be reported to the Planning Committee so they could be aware of decisions and how applications had progressed. The Lead Executive Member for Place Shaping agreed that this information should be shared with members of the Planning Committee and substitutes.

Discussion took place on the number of consultation responses on the Local Plan. In response to a query concerning past consultations having a higher level of response, it was explained that this may have been down to previous consultations being focused around single issues which may have distorted the responses.

A query was raised in relation to the figure of non-major applications being determined within the statutory period or agreed extensions of time. The Lead Executive Member for Place Shaping explained that the figure for this was just below target however discussions had taken place with officers on how this figure could be improved. It was also noted that there had been an increase on the number of planning applications submitted.

Councillor Cliff Lunn, Lead Executive Member for Finance and Resources

The Lead Executive Member for Finance and Resources presented his update on the work he had recently undertaken, as outlined in his report and added that the Government had announced a restart grant on 1st April and information on how this was paid had been sent to all Councillors. The Lead Executive Member for Finance and Resources thanked Council staff for getting the previous grants out on time.

A query was raised on how quickly the Council was responding to grant emails. It was agreed this would be checked.

Councillor David Buckle, Lead Executive Member for Communities and Economic Development

The Lead Executive Member for Communities and Economic Development presented his update on the work he had recently undertaken, as outlined in his report and add that Eon would be installing electric charging points in Council car parks. Council was also informed of the new shops that would be opening up in Selby.

A query was raised regarding the latest situation concerning the Natwest Bank in Tadcaster. It was agreed a response would be provided to all Members on this.

In response to a query raised following the Places and Movement Study regarding parking in Sherburn, the Lead Executive Member for Communities and Economic Development stated some of the parking in Sherburn had been changed to a maximum stay of two hours which had created a better flow. Additionally, it was stated that a previous report had stated that a long term car park was needed for the area.

A query was raised regarding the Levelling Up Fund and why Selby were not bidding during the first phase. The Lead Executive Member for Communities and Economic Development explained that it was important that Selby achieved the maximum for its area when submitting a bid and that following

consideration, it had been decided that Selby would be better submitting a bid in the next round.

In response to a query concerning the national deadline for the Gateway Project, the Lead Executive Member for Communities and Economic Development explained that a current indication of 2023 had been given as the deadline however the Council was lobbying with other authorities to ensure the deadline was more flexible.

Councillor Chris Pearson, Lead Executive Member for Housing, Health and Culture

The Lead Executive Member for Housing, Health and Culture presented his update on the work he had recently undertaken, as outlined in his report and added that following a query raised previously regarding trees, the district had 10% of its area covered by trees and the aim was to increase this to 30% by 2025. It was noted that while the Council did not plant trees directly, they were planted on its behalf by other agencies.

Discussion took place regarding the transfer of waste collection services from Amey plc to Urbaser Ltd. In response to queries raised, the Lead Executive Member for Housing, Health and Culture explained that it was the decision of Amey plc to transfer their services to Urbaser and that due diligence had been carried out by the Council prior to the change over. Following a query regarding waste collection complaints since the purchase of Amey by Urbaser, the Lead Executive Member for Housing, Health and Culture agreed to update the Council on any complaints received since the takeover at the next meeting.

Following a number of queries raised, the Lead Executive Member for Housing, Health and Culture agreed responses would be provided on the following issues;

- How many flytipping fines issued had been paid.
- The figure relating to the number of housing repairs being carried out as the covid restrictions are relaxed.
- Were applications for housing available for residents on paper.
- Could signs be installed stating there was CCTV to deter fly tipping even if no CCTV was installed in the area.

Following a query regarding urgent housing repairs, the Lead Executive Member for Housing, Health and Culture explained that if the repair was an emergency and reported to the Council, then this would be dealt with in 24 hours.

RESOLVED:

To receive and note the reports from the Executive.

64 REPORTS FROM COMMITTEES

Councillor Steve Shaw-Wright, Chairman of the Overview and Scrutiny Committee

Councillor Shaw-Wright, Chairman of the Overview and Scrutiny Committee, provided an update on the work of the Committee as outlined in his report.

The Chairman of the Overview and Scrutiny Committee informed Council that they would be considering an item on housing repairs from a resident's perspective at a future meeting.

Councillor Andrew Lee, Chairman of the Policy Review Committee

Councillor Lee, Chairman of the Policy Review Committee, provided an update on the work of the Committee as outlined in his report.

There were no questions for Councillor Lee.

Councillor Karl Arthur, Chairman of the Audit and Governance Committee

Councillor Arthur, Chairman of the Audit and Governance Committee, provided an update on the work of the Committee as outlined in his report.

There were no questions for Councillor Arthur.

RESOLVED:

To note the reports.

65 CONSTITUTION UPDATE AND PROPOSED CHANGES

Alison Hartley, Solicitor to the Council and Monitoring Officer presented the report which set out proposed changes to the Constitution.

The Monitoring Officer informed Council that the changes proposed related to the removing of Community Engagement Forums (CEFs) as recommended by the Executive and a change to the process for selecting Licensing Sub Committee panels.

RESOLVED:

To note that there have been no administrative changes made by the Monitoring Officer since the last amendments were reported to Council, and to approve the following:

- i) That the Constitution be amended by the Solicitor to the Council to remove all references to Community Engagement Forums (CEFs) as recommended by the Executive; and**

- ii) That the Constitution be amended by the Solicitor to the Council so that the “Licensing and Appeals Sub-Committee” is re-named “Licensing Sub-Committee”, all the Licensing Committee Members are appointed to the Licensing Sub-Committee, and that selection of 3 members to Licensing Sub-Committee when required to determine applications be undertaken by the Chairman of the Licensing Committee in consultation with the Solicitor to the Council; and
- iii) That the above changes take place with immediate effect.

REASON FOR DECISION:

To ensure the constitution is up to date and fit for purpose. Any changes to the Constitution unless considered as administrative changes need to be approved by Council.

66 CONSULTATION RELATING TO THE STRUCTURE OF LOCAL GOVERNMENT IN NORTH YORKSHIRE

The Chief Executive presented the report which informed Council of the Secretary of State’s Consultation on Local Government Review and sought a response concerning the consultation.

The Chief Executive informed Council that as well as being Chief Executive of the Council, she was also an Assistant Chief Executive at North Yorkshire County Council (NYCC) however had not taken part in NYCC Management Board meetings since July and had not been involved in their proposals.

Council was informed that the consultation would be finished on 19th April 2021. Discussion took place concerning the proposals and it was proposed by Councillor Crane and seconded by Councillor Packham that Council should agree recommendation (c) outlined in resolution five.

RESOLVED:

- i) To note that the Secretary of State is inviting a response from Selby District Council to his Consultation on two proposals for re-organisation in the North Yorkshire area.
- ii) To note that the consultation exercise is not a vote for one proposal over another. It is an opportunity to comment on the merits of both proposals and how they do (or do not) meet the Secretary of State’s guidance criteria. Specific consultation questions are posed by the Secretary of State.

- iii) To note that ultimately this is a decision for the Secretary of State who has indicated that the approach to local government reorganisation should be locally led.
- iv) To note that that Members can respond in their individual capacity as an elected member at <https://www.gov.uk/government/consultations/proposals-for-locally-led-reorganisation-of-local-government-in-cumbria-north-yorkshire-and-somerset/consultation-on-proposals-for-locally-led-reorganisation-of-local-government-in-cumbria-north-yorkshire-and-somerset>
- v) To respond to neither proposal under consultation and inform the Secretary of State that the Council resolved to submit the East/West proposal to ensure that an alternative proposal to the NYCC was available for consultation to maximise choice and has nothing further to add.

REASON FOR DECISION:

Following invitation from the Secretary of State in 2020, the Council resolved to submit an East/West x2 Unitary proposal (as an alternative proposal to a large North Yorkshire Unitary and small City of York Unitary), for consideration by the Secretary of State. Members were clear that the reason for doing so was to provide for a wider choice of reorganisation proposals for consultation. The Secretary of State is now consulting on those proposals. Selby District Council has been formally invited to respond and therefore the matter of responding is brought to Council for consideration.

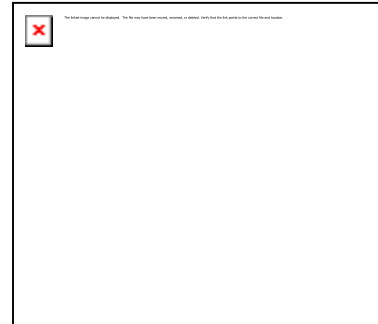
67 URGENT ACTION

The Chief Executive confirmed that there was no urgent action to report.

The meeting closed at 7.48 pm.

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Agenda Item 7



Report Reference Number: C/21/1

Agenda Item No: 7

To:	Council
Date:	27 April 2021
Author:	Palbinder Mann, Democratic Services Manager
Lead Officer:	Janet Waggott, Chief Executive
Executive Member	Councillor Mark Crane, Leader of the Council

Title: The Leader's Report to Council on the Discharge of Executive Functions

Summary:

Under the terms of the Constitution the Leader of Council must present a Report to the Annual Meeting of Council regarding the way in which executive functions are to be discharged in the forthcoming year.

This report satisfies that requirement and sets out

- The names of Councillors appointed to the Executive and their portfolios
- The terms of reference of, appointments to and governance of any Executive Committees
- The nature and extent of any delegation of an executive function to an individual member of Executive
- The nature and extent of any delegation of an executive function to officers
- The nature and extent of any delegation of executive functions to community engagement forums, other authorities or joint arrangements including the names of Executive Members appointed under such arrangements

The Leader may subsequently change the arrangements made in this report but on doing so must give written notice to the Chief Executive and to the

person, body or committee concerned. The Chief Executive will then make arrangements to report the changes to the next ordinary meeting of Council.

Recommendations:

To receive and note the Leader's Report to Council on the discharge of Executive Functions.

Reasons for recommendation

To meet the obligations set out in the Executive Procedure Rules within the Council's constitution.

1. Role and Composition of the Executive

The Executive Procedure Rules require that the Leader of the Council reports on the discharge of executive functions for the year ahead. For 2021/22 the arrangements shall be as follows:

a. Members of the Executive

- Councillor Mark Crane – Leader of the Council and Lead Executive Member for Housing, Leisure, Strategic Matters, External Relations and Partnerships
- Councillor Richard Musgrave – Deputy Leader of the Council and Lead Executive Member for Place Shaping
- Councillor Cliff Lunn – Lead Executive Member for Finance and Resources
- Councillor David Buckle - Lead Executive Member for Communities and Economic Development
- Councillor Tim Grogan - Lead Executive Member for Health and Culture

b. Executive Portfolios

The Leader

Main Role

To exercise the Executive Leader powers vested in the Leader in accordance with the Local Government Act 2000 as amended by section 62 of the Local Government and Public Involvement in Health Act 2007.

To provide visible political leadership in relation to citizens, stakeholders and partners in the overall co-ordination of Council policies, strategies and service delivery.

To lead on leisure, the development of external relations and local, regional, national and European policy and strategic partnerships.

Main Duties and Responsibilities

- i. To Chair the Executive.
- ii. To represent and act as an ambassador for the Authority and to lead in developing strategic partnerships with agencies, citizens and stakeholders in relation to the delivery of strategic objectives in the Corporate Plan and the provision of services to citizens.
- iii. To have overall responsibility for:
 - (a) Strategic Policy and Budget issues
 - (b) Development, monitoring and implementation of the Policy Framework
 - (c) Communicating the Council's values, vision and objectives to councillors, staff and to citizens, partners and stakeholders
 - (d) The York, North Yorkshire and East Riding and Leeds City Region Local Enterprise Partnerships and Combined Authority.
- iv. To lead on external communications for the Council.
- iv. To lead on major projects.
- v. To take up corporate membership of any appropriate body or organisation whose objectives are considered to be beneficial to the pursuit of the Authority's own activities.
- vi. To monitor the performance of the Council including the implementation of the Corporate Plan and other major plans by:-
 - (a) Setting strategic performance targets
 - (b) Ensuring corporate goals and milestones are met
 - (c) Developing new policies and strategies
- vii. To ensure that systems exist to appraise the performance of senior managers.
- viii. To determine the ways in which the Council spends the funds allocated to the Programme for Growth
- ix. Lead political responsibility for leisure and corporate support functions such as democratic services, HR, communications and legal services
- x. Lead political responsibility for leisure services

- xii. Lead political responsibility for public and private sector housing including representation of the Council in North Yorkshire and Leeds City Region housing strategies.

Deputy Leader and Place Shaping Portfolio

Overall responsibility for the promotion, development and delivery of land use and planning activities, as an integral part of making Selby a great place to live in accordance with the Corporate Plan.

Representing the Council on regional groups relating to land use planning, such as duty to co-operate groups.

Responsibility for overseeing relationships with outside bodies which do not fall within any other portfolio (such as Internal Drainage Boards)

Main Duties and Responsibilities

- i. To chair Executive Meetings when the Leader is not present
- ii. To deputise for the Leader at Leeds City region, LEP and Combined Authority meetings as necessary.
- iii. To lead on the development, promotion and delivery of policies and strategies in connection with Land Use Planning and Development.
- iv. To lead on the Housing Delivery Programme Board to give strategic oversight and direction to the implementation of the Council's Housing Delivery Plan

Finance and Resources Portfolio

Overall Responsibility for co-ordinating and developing the responsibilities and activities of the Council in relation to the effective and efficient use of its resources, monitoring the budget, delivering value for money and the savings plan, debt control, procurement, assets, council tax, revenues and benefits as an integral part of delivering great value in accordance with the Corporate Plan.

Main Duties and Responsibilities

- i. To lead on the provision of guidance for the capital and revenue budgetary priorities of the Council together with the implementation of strategic budget monitoring policies which will ensure the proper administration of the financial affairs of the Council.
- ii. Lead political responsibility for audit and risk management.

- iii. Lead political responsibility for debt control, procurement, council tax, revenues and benefits, property and asset management.

Communities and Economic Development Portfolio

Overall Responsibility for communities and economic development as an integral part of making Selby a great place to do business and to make a difference, in accordance with the Corporate Plan.

Main Duties and Responsibilities

- i. Lead political responsibility for inward investment, economic development and business partnerships such as STEP
- ii. Lead political responsibility for Community Engagement Forums, funding and support of local community and voluntary sector organisations and Community Safety.
- iii. Lead political responsibility for the access to services agenda and embedding customer focus within services.
- iv. Lead political responsibility for Equality and Diversity.

Health and Culture Portfolio

Overall responsibility for public and private sector housing, culture and health as an integral part of making Selby a great place to live in accordance with the Corporate Plan.

Main Duties and Responsibilities

- i. To lead on the development promotion and delivery of policies and strategies in connection with Culture, Tourism and events.
- ii. To promote and develop effective partnership working arrangements with public, private and voluntary stakeholders to promote the District as a centre of cultural development and as an attractive tourist destination.
- iii. Lead political responsibility for the development and delivery of policies and strategies in connection with the provision of effective and efficient environment services. This includes street scene services, waste collection and disposal, parks and other public spaces, enforcement and environmental health.
- iv. Lead political responsibility for health including environmental health and licensing functions

c. Executive Committees

No Executive Committees are to be established.

d. Executive Delegations

For 2021/22 the Leader continues to reserve individual decision making powers to himself in respect of:

- (i) Any executive decisions (including key decisions), in a situation where the matter is so urgent that it does not allow time for a report to the Executive.
- (ii) the allocation of funds within the Programme for Growth.

It is not expected that these individual decision making powers will be exercised on a regular basis but the reservation of powers will allow the Council to respond quickly to emerging projects and priorities through decision making and by allocating funding. Key decisions will be taken in accordance with the Executive Procedure Rules.

An individual delegation is given to the Lead Executive Member for Finance and Resources. This delegation is to approve virements above the limits delegated to officers in the financial procedure rules up to a maximum of £75 000.

Individual decisions made by the Leader and the Lead Executive Member for Finance and Resources will be recorded and published in line with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

From time to time specific delegations may be made to other Lead Executive Members to deal with matters specified at the time.

e. Executive Delegations to Officers

The full Scheme of Executive Delegations to Officers is contained in Part 3 of the Council's Constitution. This has been updated following the organisational review.

f. Executive Delegations to Joint Committees

The Council undertakes the following functions by way of Joint Committees and the Executive Councillors appointed to serve under those arrangements are set out below:

Building Control (North Yorkshire Building Control Partnership) –
Councillor Cliff Lunn

The Leeds City Region Partnership Committee, an Advisory Committee of the West Yorkshire Combined Authority whose terms of reference are to act as a consultative forum for matters referred to it by the WYCA and advise the WYCA in relation to i) its accountable body functions ii) duty to co-operate matters iii) appointments to the Leeds City Region LEP.

The WYCA has appointed the Leader of Selby District Council to the LCR Partnership Committee. The Leader appoints the Deputy Leader as named substitute and gives the Chief Executive and the Director of Regeneration and Place concurrent delegated authority to approve, in consultation with the Leader, any matter including funding agreements necessary to give effect to any resolution of the WYCA in respect of LEP funding arrangements for the Selby District.

g. Executive Delegations to other Authorities

Breathing Space

Breathing Space is a regional mortgage assistance loan scheme, operated by Wakefield Metropolitan District Council (Wakefield Council), on behalf of local authorities across the Yorkshire and Humber region, to enable them to offer loans to help home owners in the District experiencing difficulties with their mortgage and/or secured loan payments.

To enable Wakefield Council to act as the Accountable Body for the scheme and to act as administrative body and banker, formal approval is given to allow Wakefield to discharge these functions on behalf of Selby District Council under the provisions of the Local Government Act 2000 and Local Authorities (Arrangement for the Discharge of Functions) (England) Regulations 2000, in accordance with the Council's well-being powers under Section 2 of the Local Government Act 2000. The Leader delegates to the Director of Corporate Services and Commissioning the power to approve amendments to the delegation to cover any changes to the scheme which do not affect its overall purpose and intent.

Homeless Reviews

Under s202 of the Housing Act 1996 (as amended by s9 of the Homelessness Reduction Act 2017) the Council (as Housing Authority) is required to carry out reviews of decisions on eligibility and priority need in homelessness cases. This is a highly specialised area of law and as such it is important that the reviewing officer has a detailed knowledge and understanding of the relevant statutory provisions and caselaw. Under the Deregulation and Contracting Out Act 1994 and the Local Authorities (Contracting Out of Allocation of Housing and Homelessness Functions) Order 1996, the Council can ask that the reviews be undertaken by another person or someone employed by another. This provision enables the Council to buy in the relevant expertise as and when required.

Pursuant to that provision the Leader delegates the power to carry out a review under s202 Housing Act 1996 (and ancillary functions) to Melanie Cant LLB (Hons) CIHM, Homelessness Review Officer and to similarly specialised officers from partner North Yorkshire Local Authorities. The Leader delegates to the Director of Corporate Services

and Commissioning the power to approve amendments to the delegation to cover any changes to the arrangements which do not affect the overall purpose and intent.

Energy Efficiency

Under the provisions of the Local Government Act 2000 and Local Authorities (Arrangement for the Discharge of Functions) (England) Regulations 2012, the executive function of administering Energy Repayment Loans and Home Appreciation Loans, including deciding whether to award the loan and making the loan payments, as approved under Selby District Council's Private Sector Housing Policy in accordance with the Regulatory Reform (Housing Assistance) (England and Wales) Order 2002, be discharged on Selby District Council's behalf by the Executive of Sheffield City Council.

e) Urgent Decisions

Urgent decisions taken by the Leader of the Council are attached at Appendix A. This include decisions during Covid.

f) Legal/Financial Controls and other Policy matters

None arising from this report

4. Background Documents

None.

5. Appendices

Appendix A – Urgent decisions taken by the Leader of the Council

Contact Details:

Palbinder Mann
Democratic Services Manager
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pmann@selby.gov.uk

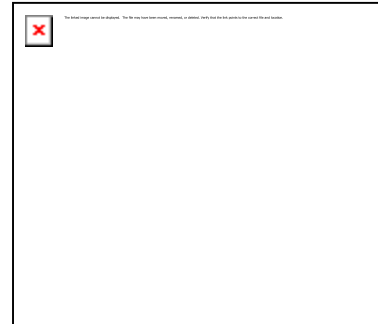
Report/Decision Title	Date Decision Made	Key?	Decision	Made by
Cancellation of Meetings due to Coronavirus (COVID-19)	23-Mar-20	Yes	To cancel all Member meetings until Friday 15 May 2020 and that consideration to be given to making decisions under the urgency process as outlined in the Council's constitution.	Councillor Mark Crane, Leader of the Council
Discretionary Discount Scheme Relief for businesses affected by Covid 19	23-Mar-20	Yes - outside Budget and Policy Framework	The Leader agreed: i. That the Council will implement with immediate effect, on 23 March 2020, the Government's financial rescue package to support and protect businesses affected by COVID-19, as set out in Section 4 of this report; ii. To delegate authority to the Council's Section 151 Officer to agree a new Discretionary Rate Relief Scheme, in consultation with the Leader which shall include; a. The matters set out in section 4 of this report, and b. That the new discounts apply from the 1st April 2020. iii. That delegated authority be given to the Head of Operational Services to administer the approved Scheme.	Councillor Mark Crane, Leader of the Council
Continuation of Cancellation of Meetings due to Coronavirus (COVID-19)	06-Apr-20	Yes	The Leader: 1) noted the publication of The Local Authorities and Police and Crime Panels (Corona Virus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020; and 2) agreed to continue the Council's current process of cancelling all Member meetings until Friday 15 May 2020, and that consideration to be given to making decisions under the urgency process as outlined in the Council's constitution.	Councillor Mark Crane, Leader of the Council
Covid-19 Emergency – Human Resources Service Level Agreement - part of the Better Together collaboration agreement with NYCC	30-Apr-20	Yes	RESOLVED: That as the matter is urgent, due to putting in place arrangements for Covid-19, the Leader agrees that The Council urgently adds the provision of Human Resources services between NYCC and SDC to the existing Better Together Collaboration Service Level Agreement with NYCC. The addition of the Human Resources Specification to take effect from 1 April for a period of 3 years, and authority be delegated to the Chief Executive in consultation with the Section 151 Officer to agree the detailed terms of the Specification.	Councillor Mark Crane, Leader of the Council
Homelessness and Rough Sleeping Strategy 2020-2025	30-Apr-20	Yes	That the Leader: (i) approves the Homelessness and Rough Sleeping Strategy 2020-2025; and (ii) notes that any legislative changes as a result of the Government reaction to Covid-19 which may affect either our strategic homelessness duty or the delivery of this strategy will be responded to with supplementary homelessness strategy guidance as necessary.	Councillor Mark Crane, Leader of the Council
Continuation of Cancellation of Meetings due to Coronavirus (COVID-19)	30-Apr-20	Yes	That the Leader: 1) agrees to the continuation of the Council's current process of cancelling all Member meetings until Wednesday 1 July 2020, and that in the meantime consideration be given to making decisions under the urgency process as outlined in the Council's constitution; and 2) agrees that the position be kept under review.	Councillor Mark Crane, Leader of the Council
Leisure Services Contract – Waiving of Management Fee Payments April – June 2020	07-May-20	Yes	That the portion of the annual management fee payments between 1 April 2020 to 30 June 2020 is waived for the Leisure Services Contract following the Government decision to close all leisure facilities due to COVID-19.	Councillor Mark Crane, Leader of the Council
Summit Contract – Waiving of Management Fee Payments April – June 2020	07-May-20	Yes	That the portion of the management fee payment from 1 April 2020 to 30 June 2020 be waived for the Summit Contract following the Government decision to close all leisure facilities due to COVID-19.	Councillor Mark Crane, Leader of the Council

Discretionary Business Grant Scheme 2020/21 for businesses affected by Covid-19	04-Jun-20	Yes	RESOLVED: i. That the Leader agrees that the Selby District Council Discretionary Business Grant Scheme which follows the government guidance (attached Appendix 1 to the Officer Report) is approved, including the eligibility criteria set out in Section 4 of the Officer Report; and ii. That delegated authority be given to the Head of Operational Services to administer the scheme and the Chief Finance Officer is authorised to make technical scheme amendments.	Councillor Mark Crane, Leader of the Council
Additional Restrictions Grant (ARG) Scheme for Businesses affected by local and national lockdowns	26-Nov-21	Yes	RESOLVED: As the matter is urgent, and the decision cannot await a full meeting of the Executive due to the need to put in place arrangements as part of the Covid-19 response, the Leader agrees that: (i) the Additional Restrictions Grant scheme attached at Appendix A to the report be approved; and (ii) delegated authority be given to the Head of Operational Services to administer the scheme (commencing 16 November 2020), and the Chief Finance Officer be authorised to make technical scheme	Councillor Mark Crane, Leader of the Council
Selby Town High Street Heritage Action Zone Contract Award	26-Feb-21	Yes	RESOLVED: That 1. the Leader agrees the Contract award of £500,000 from Historic England for the purpose of delivering the Selby Town High Street HAZ programme 2020 -2024; and 2. the Leader notes the SDC confirmed and allocated match investment with a minor amendment to remove the funding allocation to Abbot's Staithe project (£5,000).	Councillor Mark Crane, Leader of the Council
ICT Infrastructure Service Level Agreement under the Better Together Collaboration Agreement between NYCC and SDC	23-Mar-21	Yes	RESOLVED: In the context of impending local government reorganisation, the Leader agreed to renew the ICT Infrastructure SLA for a further two years and five months under the Better Together Collaboration Agreement. The SLA would end at the same time as the Collaboration Agreement.	Councillor Mark Crane, Leader of the Council

Report/Decision Title	Date Decision Made	Non Key?	Decision	Made by
Council Tax Support Scheme: Covid-19 Hardship Fund 2020-21	30-Mar-20	Non-key	The Leader agreed that: i. That the Council will implement with immediate effect, revisions to the Council Tax Support (CTS) Scheme, inducing additional hardship relief which will provide a further reduction in their annual council tax bill of up to £150 for those eligible for CTS; ii. To delegate authority to the Council's Section 151 Officer to agree a further CTS Scheme, in consultation with the Leader which shall have regard to: a. The matters set out in section 4 of the attached report, and b. That the additional relief will apply from the 1 April 2020. iii. That delegated authority is given to the Head of Operational Services to administer the approved Scheme.	Councillor Mark Crane, Leader of the Council
Expansion of Discretionary Discount Scheme Relief for Businesses Affected by Covid-19	30-Mar-20	Non-key	The Leader i. agreed that: a. the Council would implement with immediate effect, from 30 March 2020, the Government's financial rescue package for the additional list of businesses to support and protect businesses affected by Covid-19; and b. the new discounts would apply from the 1 April 2020. ii. delegated authority be given to the Head of Operational Services to administer the approved Scheme.	Councillor Mark Crane, Leader of the Council
Suspension of Car Parking Charges for Selby District Council Car Parks, to support Key Workers affected by Covid-19	27-Mar-20	Non-key	That the Council will implement free car parking with immediate effect, from 27 March 2020 for 12 weeks to support residents affected by COVID-19.	Councillor Mark Crane, Leader of the Council
Grant Funding Scheme for Small Business and Retail, Hospitality and Leisure Businesses affected by Covid-19	02-Apr-20	Non key	That as the matter is urgent, due to putting in place arrangements for Covid-19, the Leader agrees that: i. the Council will begin payments of the grants to eligible businesses commencing 2 April 2020 using the eligibility criteria specified in the guidance and set out in Section 4 of the attached report; and ii. delegated authority be given to the Head of Operational Services to administer the approved Scheme.	Councillor Mark Crane, Leader of the Council
Suspension of Rents for Council Owned Commercial and Industrial Units for 12 Weeks to support businesses affected by Covid-19	07-Apr-20	Non-key - outside of Budget and Policy Framework	The Leader agrees that the Council will implement a 12 week rent free period for Council owned retail, commercial and industrial units from 1 April 2020 to 27 June 2020 to support businesses affected by COVID-19.	Councillor Mark Crane, Leader of the Council
Support for Selby District Small Medium Enterprises (SMEs)	17-Apr-20	Non-key under urgency	RESOLVED: That as the matter is urgent, due to putting in place arrangements for Covid-19, the Leader agrees that: i. the Council urgently enters into a contract with a specific provider, National Federation of Self Employed and Small Businesses Limited, Company Registration Number 01263540 whose registered office is at Sir Frank Whittle Way, Blackpool Business Park, Blackpool, FY4 2FE ("FSB") not to exceed £20,000, for advice services to be provided to those SME's that meet the Council's agreed eligibility criteria; and ii. delegated authority be given to the Head of Economic Regeneration to agree the eligibility criteria to be included within the Contract to seek to provide a balanced approach to the type of businesses, the sectors and their impact and contribution to employment, supply chain and community related priorities.	Councillor Mark Crane, Leader of the Council
Extended suspension of car parking charges for Selby District Council car parks, to support key workers affected by Covid-19 for 4 weeks	09-Jun-20	Non-key - outside of Budget and Policy Framework	RESOLVED: The Leader agreed that the Council would implement free car parking with immediate effect, from 19 June 2020 for 4 weeks to support residents and businesses affected by COVID-19.	Councillor Mark Crane, Leader of the Council

Suspension of car parking charges for Selby District Council car parks to 5 September 2020, to support key workers affected by Covid-19	14-Jul-20	Non-key - outside of Budget and Policy Framework	RESOLVED: The Leader agreed that the Council will implement a further 7 weeks free car parking with immediate effect to 5 September 2020 to support residents affected by COVID-19.	Councillor Mark Crane, Leader of the Council
Local Restrictions Support Grant Scheme for Businesses affected by Local and National Lockdowns	13-Nov-20	Non key decision discharging (or connected to the discharge of) an Executive function, decision under urgency	That as the matter is urgent, and the decision cannot await a full meeting of the Executive due to the need to put in place arrangements as part of the Covid-19 response, the Leader agrees that: (i) The Local Restrictions Support Grants (Closed) scheme (LCAL3 & National Lockdown addendum), attached at Appendix A to the Report is approved; and (ii) That delegated authority is given to the Head of Operational Services to administer the scheme (commencing 16 November 2020) and the Chief Finance Officer is authorised to make technical scheme amendments; and (iii) That a further Report be brought to the Executive (or Leader if urgency requires) regarding the additional government funding schemes outlined in the Report, once further implementation guidance has been received from central government.	Councillor Mark Crane, Leader of the Council
Local Restrictions Support Grant Scheme (Closed - from 2 December) and Christmas Support Payment Scheme	18-Dec-20	Non key	RESOLVED: The Leader agrees that (i) the Local Restrictions Support Grant Scheme (Closed) scheme, attached at Appendix A to the report be approved;	Councillor Mark Crane, Leader of the Council
Continuation of the Legal Services Service Level Agreement under the Better Together Collaboration Agreement between NYCC and SDC until 30 June 2021	18-Dec-20	Non key	RESOLVED: The Leader agreed to continue the existing Legal Services SLA under the Better Together Collaboration Agreement between NYCC and SDC until 30 June 2021, pending review of the arrangement once the direction of local government review affecting NYCC and SDC is more certain.	Councillor Mark Crane, Leader of the Council
Local Restrictions Support Grant (Closed) Addendum 5 January 2021 Onwards - Scheme and Closed Businesses Lockdown Payment Scheme	20-Jan-21	Non key	RESOLVED: That as the matter is urgent, and the decision cannot await a full meeting of the Executive due to the need to put in place arrangements as part of the Covid-19 response, the Leader agrees that:	Councillor Mark Crane, Leader of the Council
Test & Trace Support Payment Discretionary Scheme Funding	11-Feb-21	Non key	RESOLVED: That as the matter is urgent, due to putting in place arrangements for Covid-19, the Leader agrees that an additional £50,000 of funding from the COVID 19 Council Tax Support Hardship fund is moved to continue the Discretionary Test & Trace Support Payment Scheme for a further period.	Councillor Mark Crane, Leader of the Council
Land Charges Fees - 2021/22	26-Mar-21	Non key	RESOLVED: That Land Charges Fees are not subject to a 2% increase in line with inflation for the financial year 2021/22.	Councillor Mark Crane, Leader of the Council
Restart Grants April 2021	06-Apr-21	Non key	RESOLVED: The Leader agrees that: (i) the Restart Grant Scheme April 2021, attached at Appendix A to the Report be approved; and (ii) delegated authority be given to the Head of Operational Services to administer the schemes and the Chief Finance Officer is authorised to make technical scheme amendments.	Councillor Mark Crane, Leader of the Council
Response to Government Consultation on New Homes Bonus	07-Apr-21	Non key	RESOLVED: The Leader agrees that the consultation response attached at Appendix A be approved for submission.	Councillor Mark Crane, Leader of the Council

Agenda Item 8



Report Reference Number: C/21/2

Agenda Item No: 8

To:	Council
Date:	27 April 2021
Author:	Palbinder Mann, Democratic Services Manager
Lead Officer:	Janet Waggott, Chief Executive
Executive Member	Councillor Mark Crane, Leader of the Council

Title: Calendar of Meetings and Appointments to the Committees of the Council for the 2021/22 Municipal Year

Summary:

This report provides, for approval, the calendar of meetings and the group nominations for the appointment of Councillors to Committees for the 2021/22 municipal year.

Recommendations:

- i) To approve the Calendar of Meetings for the 2021/22 municipal year as outlined at Appendix A.**

- ii) To approve the group nominations for the appointment of Councillors to Committees as outlined at Appendix B for the 2021/22 municipal year**

Reasons for recommendation

To meet legislative requirements and to enable the proper functioning of the Council in the 2021/22 municipal year.

1. The Report

- 1.1 Each year Council approves the calendar of meetings for the forthcoming municipal year. The proposed calendar is attached at Appendix A.

- 1.2 Each year Annual Council receives Group Leaders' nominations for appointments to Chairs and Vice Chairs and for the membership and substitutes for Council committees. The list of nominations for the Chairs, Vice Chairs and members and substitutes for Council committees for 2021/22 are attached at Appendix B.
- 1.3 A by-election for the Camblesforth and Carlton District Ward will take place on Thursday 6 May 2021. Following the confirmation of the result of this election, a re-calculation political proportionality for Committee places will take place and there may be changes to the numbers proposed.
- 1.4 The legislation for virtual Council meetings expires on 7 May 2021. The Council will need to consider its approach with regard to meetings moving forward from this date.

2. Alternative Options Considered

None – appointments to Council Committees and a calendar of meetings are required to ensure Council business can be conducted legally.

3. Implications

3.1 Legal Implications

Section 15 of the Local Government and Housing Act 1989 places a duty on the Council to allocate seats on Ordinary Committees of the Council between the political groups in accordance with the following principles :-

- a) That not all the seats on the body to which appointments are being made are allocated to the same political group;
- b) That the majority of seats on each committee are allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;
- c) That subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership; and
- d) Subject to (a) to (c), that the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.

The Local Government and Housing Act 1989 requires that, once the Council has determined the allocation of committee places between the political groups, the Council must then appoint the nominees of the political groups to the committees.

For the purpose of this process there are three political groups making up the Council; the Conservative Group, the Labour Group and the Independent Group. A group consists of two or more members of Council who have indicated that they wish to be treated as a group. Councillors that are not members of political groups have no entitlement to an allocation of seats on Committees. Political groups are entitled to their proportion of seats and once their entitlement has been reached, any remaining seats may be filled by Councillors not belonging to a political group. Such Councillors are called 'non-aligned'.

3.2 Financial Implications

Councillors are entitled to claim for travel expenses incurred when attending meetings physically.

4. Conclusion

That the Council makes its appointments to Committee places, and approves the calendar of meetings, for the 2021/22 municipal year.

5. Background Documents

None.

6. Appendices

Appendix A – Proposed Calendar of Meetings for 2021/22

Appendix B – Proposed Membership of Council Committees for 2021/22

Contact Details:

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2021/22

2021

2022

	May	June	July	August	September	October	November	December	January	February	March	April	May				
M	3 Bank Hol			2			1		3 Bank Hol				2 Bank Hol	M			
T	4	1		3			2		4	1	1		3	T			
W	5	2 Planning		4	1		3	1	5	2	2		4	W			
T	6 Election	3	1 SCRUTINY	5 Executive	2		4	2	6 Executive	3	3		5 Executive	T			
F	7	4	2	6	3	1	5	3	7	4	4	1	6	F			
M	10	7 Licensing	5	9	6 Licensing	4	8	6 Executive	10	7	7 Licensing	4 Licensing	9 Licensing	M			
T	11	8	6	10	7	5	9	7	11 POLICY REVIEW	8	8	5	10	T			
W	12 Planning	9	7 Planning	11 Planning	8 Planning	6 Planning	10 Planning	8 Planning	12 Planning	9 Planning/ Executive	9 Planning	6 Planning	11 Planning	W			
T	13	10	8 Executive	12	9 Executive	7 Executive	11 Executive	9 POLICY REVIEW (provisional)	13	10	10 Executive	7 Executive	12	T			
F	14	11	9	13	10	8	12	10	14	11	11	8	13	F			
M	17	14	12 Licensing	16 Licensing	13	11 Licensing	15 Licensing	13 Licensing	17 Licensing	14 Licensing	14	11	16	M			
T	18	15 POLICY REVIEW	13 COUNCIL	17 POLICY REVIEW (Provisional)	14 POLICY REVIEW	12	16	14	18	15	15 POLICY REVIEW (Provisional)	12 POLICY REVIEW	17 ANNUAL COUNCIL	T			
W	19	16	14	18	15	13	17	15	19	16	16	13	18	W			
T	20	17	15	19	16	14	18	16 SCRUTINY (Provisional)	20 SCRUTINY	17 SCRUTINY (Provisional)	17	14 SCRUTINY (Provisional)	19	T			
F	21	18	16	20	17	15	19	17	21	18	18	15 Bank Hol	20	F			
M	24	21	19	23	20	18	22	20	24	21	21	18 Bank Hol	23	M			
T	25	22	20 POLICY REVIEW	24	21	19 POLICY REVIEW	23	21 COUNCIL	25	22	22	19 COUNCIL	24	T			
W	26	23	21	25	22	20	24	22	26 AUDIT	23	23	20	25	W			
T	27 Executive	24	22	26	23	21	25 SCRUTINY	23	27	24 COUNCIL	24 SCRUTINY	21	26	T			
F	28	25	23	27	24	22	26	24	28	25	25	22	27	F			
M	31 Bank Hol	28	26	30 Bank Hol	27	25	29	27 Bank Hol	31	28	28	25	30 Bank Hol	M			
T		29	27 AUDIT	31	28 COUNCIL	26	30	28 Bank Hol			29	26	31	T			
W		30	28		29 AUDIT	27		29			30	27 AUDIT		W			
T			29		30 SCRUTINY	28 SCRUTINY (Provisional)		30			31	28		T			
F			30			29		31				29		F			

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Membership of Committees 2021/22 – Appendix B

Executive (Leader and 4 Executive Members)

Leader (Conservative)	Councillor Mark Crane
Deputy Leader (Conservative)	Councillor Richard Musgrave
Councillor (Conservative)	Councillor Cliff Lunn
Councillor (Conservative)	Councillor Tim Grogan
Councillor (Conservative)	Councillor David Buckle

Planning Committee (9 seats)

Chair (Conservative)	Councillor John Cattanach
Vice Chair (Conservative)	Councillor John Mackman
Councillor (Conservative)	Councillor Mark Topping
Councillor (Conservative)	Councillor Keith Ellis
Councillor (Conservative)	Councillor Ian Chilvers
Councillor (Labour)	Councillor Bob Packham
Councillor (Labour)	Councillor Paul Welch
Councillor (Labour)	Councillor Steve Shaw-Wright
Councillor (Independent)	Councillor Don Mackay
Substitute (Conservative)	Councillor Chris Pearson
Substitute (Conservative)	Councillor Richard Musgrave
Substitute (Conservative)	Councillor Tim Grogan
Substitute (Conservative)	Councillor David Buckle
Substitute (Labour)	Councillor Keith Franks
Substitute (Labour)	Councillor John Duggan
Substitute (Labour)	Councillor Stephanie Duckett
Substitute (Independent)	Councillor John McCartney

Licensing Committee (11 seats)

Chair (Conservative)	Councillor Richard Sweeting
Vice Chair (Conservative)	Councillor Judith Chilvers
Councillor (Conservative)	Councillor Ian Chilvers
Councillor (Conservative)	Councillor Mike Jordan
Councillor (Conservative)	Councillor John Mackman
Councillor (Conservative)	Councillor John Cattanach
Councillor (Labour)	Councillor Paul Welch
Councillor (Labour)	Councillor John Duggan
Councillor (Labour)	Councillor Stephanie Duckett
Councillor (Independent)	Councillor Mary McCartney
Councillor (Independent)	Councillor Dave Brook
Substitute (Conservative)	Councillor David Buckle
Substitute (Conservative)	Councillor Chris Pearson
Substitute (Conservative)	Councillor Mark Crane
Substitute (Labour)	Councillor Keith Franks
Substitute (Labour)	Councillor Jennifer Shaw-Wright
Substitute (Independent)	Councillor John McCartney

Overview and Scrutiny Committee (8 seats)

Chair (Labour)	Councillor Steve Shaw-Wright
Vice Chair (Labour)	Councillor Wendy Nichols
Councillor (Conservative)	Councillor Andrew Lee
Councillor (Conservative)	Councillor Neil Reader
Councillor (Conservative)	Councillor J Chilvers
Councillor (Conservative)	Councillor Richard Sweeting
Councillor (Conservative)	Councillor Keith Ellis
Councillor (Independent)	Councillor John McCartney
Substitute (Conservative)	Councillor John Mackman
Substitute (Conservative)	Councillor John Cattanach
Substitute (Labour)	Councillor Bob Packham
Substitute (Labour)	Councillor Paul Welch
Substitute (Independent)	Councillor Mary McCartney

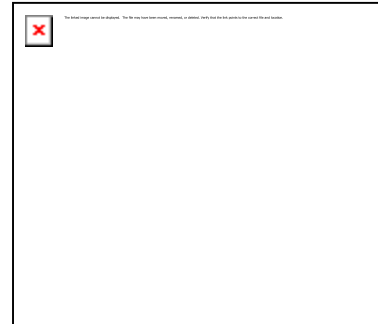
Policy Review Committee (8 seats)

Chair (Conservative)	Councillor Chris Pearson
Vice Chair (Conservative)	Councillor Mark Topping
Councillor (Conservative)	Councillor Mike Jordan
Councillor (Conservative)	Councillor Karl Arthur
Councillor (Conservative)	Councillor Judith Chilvers
Councillor (Labour)	Councillor Bob Packham
Councillor (Labour)	Councillor Jennifer Shaw-Wright
Councillor (Independent)	Councillor Mary McCartney
Substitute (Labour)	Councillor Stephanie Duckett
Substitute (Labour)	Councillor Keith Franks
Substitute (Independent)	Councillor John McCartney

Audit and Governance Committee (8 seats)

Chair (Conservative)	Councillor Karl Arthur
Vice Chair (Conservative)	Councillor Neil Reader
Councillor (Conservative)	Councillor Chris Pearson
Councillor (Conservative)	Councillor Mike Jordan
Councillor (Conservative)	Councillor Andrew Lee
Councillor (Labour)	Councillor Keith Franks
Councillor (Labour)	Councillor John Duggan
Councillor (Independent)	Councillor Don Mackay
Substitute (Labour)	Councillor Paul Welch
Substitute (Labour)	Councillor Jennifer Shaw-Wright
Substitute (Independent)	Councillor Mary McCartney

Agenda Item 9



Report Reference Number: C/21/3

Agenda Item No: 9

To:	Council
Date:	27 April 2021
Author:	Palbinder Mann, Democratic Services Manager
Lead Officer:	Janet Waggott, Chief Executive
Executive Member	Councillor Mark Crane, Leader of the Council

Title: Council Appointments to Outside Bodies

Summary:

This report informs Council of the proposed representatives for 2021/22 on Outside Bodies which it appoints and seeks approval of the proposals.

Recommendations:

- i) That Council make its appointments to outside bodies for the 2021/22 municipal year.**
- ii) To authorise those appointed to act on behalf of the Council in accordance with the legal and constitutional requirements of both the Council and the outside body.**

Reasons for recommendation

To ensure the Council is represented on Outside Bodies as necessary in 2021/22.

1. The Report

1.1 Under Executive arrangements, the responsibility for appointing representatives on Outside Bodies is split between the Executive and the Council. This report asks Council to consider those appointments within its remit.

1.2 The proposals for Council appointments to Outside Bodies is attached at Appendix A and Council is asked to consider the list and confirm its appointments for 2018/19 or make any changes as appropriate.

1.3 There are currently the following vacancies on the Outside Bodies list:

- National Association of Councillors (National and Northern Branch)
- Citizens Advice Bureau – Selby

1.4 To ensure the Council is kept informed and its interests are represented, it is essential that representatives attend all outside body meetings they have been allocated.

2. Alternative Options Considered

None – appointments to Outside Bodies are essential to ensure the Council is adequately represented.

3. Implications

3.1 Legal Implications

None within the context of the report.

3.2 Financial Implications

Councillors and other Council representatives are entitled to claim for travel expenses incurred when attending meetings physically.

4. Conclusion

That the Council should make its appointments to Outside Bodies for 2021/22

5. Background Documents

None.

6. Appendices

Appendix A – Proposed Council Appointments to Outside Bodies

Contact Details:

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**Selby District Council
Council Appointments on Outside Bodies 2021/22**

OUTSIDE BODY	PLACES	REPRESENTATIVE
National Association of Councillors (National and Northern Branch)	1	Vacancy
NYCC Scrutiny of Health Panel	1	Cllr Jennifer Shaw-Wright
Association of Voluntary Services for Selby	1	Cllr Steph Duckett
Citizens Advice Bureau – Selby	1	Vacancy
Drax Power Station Consultative Committee	1	Cllr I Chilvers
Eggborough Power Station Consultative Committee	1	Cllr Mary McCartney
Selby College Board of Governors	1	Cllr C Lunn
Selby and District Rail Users Group	1	Cllr D Buckle
North Yorkshire Older Peoples' Partnership Board	1	Cllr J Duggan

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